



CNS Cluster

8th July 2013

Dear Parent / Carer

From 1st September 2013 there will be a change to the law regarding school attendance.

The amendments to the Education Regulations 2006 make it clear that Head Teachers may not authorise any holidays during termtime. In line with these changes schools within the Cluster will not authorise any term time holiday for any child of any age.

If you continue to take a holiday this will be classed as unauthorised absence and the local authority may take action against you which could include a fixed penalty. Changes have been made to penalty notices as outlined below.

The Education (Penalty Notices) (England) Regulations 2007

Amendments have been made to the 2007 Regulations in the Education (Penalty Notices) (England) (Amendment) Regulations 2013. These amendments, as described below, will also come into force on 1 September 2013.

The 2007 regulations set out the procedures for issuing penalty notices (fines) to each parent who fails to ensure their children's regular attendance at school or fails to ensure that their excluded child is not in a public place during the first five days of exclusion. Parents must pay £60 if they pay within 21 days; or £120 if they pay within 28 days.

If you have any questions regarding the information in this letter, please contact your child's school directly.

Yours sincerely

Head Teachers

Mrs Debbie Dismore – Avenue Junior School

Mr Nick Southgate – Colman Infant School

Mrs Julie Sandford – Colman Junior School

Mr Jim Nixon - City of Norwich School

Mr Nigel Smith- The Clare School

Mr Steve Portas – Eaton Primary School

Mr Barry Payne – The Parkside School

Ms Serena Dixon – Recreation Road School