Measures in School and Contingency Planning September 2021

	Initial measures in Sept 2021	If things improve…	If more measures are required…
SUMMARY	**Initial measures will be in place for the first few weeks of the Autumn Term 2021 and will be reviewed regularly.** **These measures will have some impact upon how the school operates but will have very little impact upon parents and the wider community.**	**If the initial measures prove successful, the case rates locally/nationally reduce and the DfE/Local authority guidance allows, the majority of measures will be removed.**	**In the event of a rise in cases within school, (10% of a particular group or 5 or more cases who have tested positive where mixing is likely to have happened eg class/sports team) These are very similar to those in place in school during the Summer Term 2021.**
Group bubbles	• No school bubbles • Separation between Year Groups when inside	• No separation of children/staff needed	• Return to individual class bubbles where there has been an outbreak and the consideration of year group bubbles
Social distancing	• All adults to maintain 2m distance between each other wherever possible • Minimal mixing of Year Groups • Additional staff rooms open to enable distancing during breaks • Children not required to socially distance • Adopt 'Respectful distance' as a mantra across the school.	• Social distancing not needed	• Consideration of social distancing measures at the beginning and end of day for parents, as well as for adults in school
Face coverings	• Not required for children • Not required outdoors for parents or staff • Visitors in school to wear face coverings • All adults have the choice to wear face coverings and are encouraged to consider more vulnerable staff/families • In areas where social distancing is not possible, staff are encouraged to wear face coverings	• No face coverings required but personal choice for any staff, parents or visitors.	• Consideration of Face coverings to return for all adults, including parents at beginning and end of day and also all communal spaces
Ventilation	• Classrooms and communal spaces will continue to adopt good ventilation. • Use of outdoor space is always preferred • If weather is very cold, intermittent ventilation of rooms will take place.	• Classrooms and communal spaces will continue to adopt good ventilation.	• Classrooms and communal spaces will continue to adopt good ventilation. • Use of outdoor space is always preferred • If weather is very cold, intermittent ventilation of rooms will take place

Attendance	• Attendance is compulsory unless the staff member or pupil has tested positive or has Covid symptoms (or is otherwise unwell) • Children no longer need to isolate as close contacts unless they have Covid symptoms • Close contacts asked to get a PCR test. If negative, they can return to school. • In the case of staff, SLT will consider the possibility of the staff member working from home whilst awaiting a PCR result.	• Attendance is compulsory unless the staff member or pupil has tested positive or is otherwise unwell.	• Advice from by Public Health England, Local Authority/DFE followed which may include a return to Bubbles with possible Remote Learning in place for part/all of the school if future lockdowns take place.

Drop-off arrangements	• Children can arrive at school between 8:30a.m. and 8:50a.m. and come straight into school. Staff will be on duty from 8:30 a.m.
	• **Please note, the gates will be locked at 8:50a.m.**
	  • All children enter via Swansea Road and Avenue Road gates
	  • Only Year 3 parents to enter the side playground
		• Children can arrive at school between 8:30a.m. and 8:50a.m. and come straight into school. Staff will be on duty from 8:30a.m.
		• **Please note, the gates will be locked at 8:50a.m.**
		• No specific arrangements, parents may enter the site
			• Possible return to staggered start/finish times in place for the academic year 2020/21 with multiple entrances. These would be communicated to parents and carers as necessary.

Pick-up arrangements	• 3:15pm for all children and at same locations as drop off. • Parents encouraged to use the whole playground to wait. • Encouraged to leave promptly	• 3:15pm for all children and at same locations as drop off. • Parents encouraged to use the whole playground to wait. • Encouraged to leave promptly	• Possible return to staggered finishing times and pick up points as 20/21
School transport	• Face coverings will still be required.	Face coverings will still be advised	• Face masks essential for adults and increased cleaning and sanitising in place.
Break and lunchtimes	• Year 5/6 and Year 3/4 have separate breaktimes and lunch times. • Each Year Group to eat in a separate hall	• Year 5/6 and Year 3/4 have separate break times and lunch times. • Each Year Group to eat in a separate hall	• Possible Return to last year arrangements • Isolation of any affected class • Separate Playtimes/lunchtime for each year group and areas zoned
Collective worship/assemblies	• Hall to be used for assemblies in year groups only • No whole school assemblies - virtual • Classrooms used when not in hall, or timetabled in hall at alternative time. • Timetable to be implemented.	• Upper and lower school assemblies reinstated • Whole school assemblies only where necessary (over 400 children)	• Online assemblies only
Washing hands/sanitiser	• regular hand washing and sanitising at frequent transition points in the day	• Encouraged at 'transition' points but particularly before and after food.	• Return to regular hand washing and sanitising at frequent transition points in the day.

Cleaning	• To continue additional cleaning in classrooms and touch points throughout school	• To continue additional cleaning in classrooms and touch points	• Return to greater frequency of cleaning in classrooms and communal areas. • Touch points such as switches, push pads and door handles regularly cleaned. • Shared resources cleaned
Communal spaces	• Encourage distancing between staff and pupils. • Face coverings for adults when appropriate. • Meetings between staff or adults will be in larger, well-ventilated rooms or virtually when the outcome can be achieved just as well this way • Staff meetings – optional teams	• No specific measures r.e. social distancing and face coverings – personal choice on behalf of the adult. • Meetings between staff or adults will be in larger, well-ventilated rooms.	• Return to limited numbers in communal spaces – rooms to be risk assessed for maximum numbers. • Virtual meetings and training • Face coverings for adults and social distancing adopted.
Toilets	• Y3 and Y4 continue to use one set of toilets each • Y5 & 6 - girls and boys reinstate	• No restrictions in place but encouragement of good hygiene practice.	• separate toilets for all affected groups
Cloakrooms	• Y3 as always separate cloakroom areas • Y4 – 2 classes outside classrooms • Y5 – one class using lower cloakrooms • Y6 sharing cloakroom but will supervision	• Return to original cloakroom use	• Separate cloakrooms being split as in previous year
Temperature checking	• Only to be used if a child presents as being unwell.	• Only to be used if a child presents as being unwell.	• Only to be used if a child presents as being unwell.
Uniform	• As normal – expectations shared with staff and parents. • Additional layers to be worn in winter months	• As normal – expectations shared with staff and parents. • Additional layers to be worn in winter months	• As normal – expectations shared with staff and parents. • Additional layers to be worn in winter months
Breakfast/After school Club	• Open to all pupils, for all needs.	• No restrictions in place	• After school club alerted to outbreaks
Events in school	• Events will either be outdoors or in a well ventilated space, such as the school hall when it is felt that the situation is improving – limited numbers of people attending at one time and encouraged to wear masks.	• No restrictions on events in school but outdoor and in hall events preferred. • Whole school events, such as church services, to return to normal.	• No public/parent events • Events will be recorded/filmed for parents and shared with relevant consent provided.
Visitors in school	• Visitors will still be minimised and will be encouraged to adopt the same measures as staff already in school. • Meetings will be encouraged in larger rooms and/or virtual, where appropriate.	• All visitors allowed back in school • Meetings to be held in school but continue to be held in well ventilated rooms.	• No visitors in school, unless essential. • Contractors encouraged after school hours.
Curriculum	• As normal – no restrictions on music, computing or P.E. • School hall to return to normal use • PE kit to be worn all day	• As normal • PE kit to continue to be worn all day.	• No singing in music lessons unless outdoor for affected classes - no year group choir for affected year group/s
P.E.	• Lessons can return to normal – either indoor or outdoor..	• Lessons can return to normal – either indoor or outdoor.	• Outdoor lessons predominately and in bubbles only.

	• Children can continue to come in wearing P.E. kits on their dedicated day.	• Children can continue to come in wearing P.E. kits on their dedicated day. •	• Hall can be used but must be well ventilated.
Staff room	• Additional staffroom arrangements will continue to be provided (2 staff rooms per break) • Staff encouraged to socially distance	• Staff room to be used as normal	• Staff to stay in year group bubbles & allocated spaces
PPE in school	• Staff to be encouraged to use PPE for personal care of pupils • In class, staff can use their own judgement as to when it is appropriate to use. • PPE to be used if part of normal day-to-day practice	• Staff to be encouraged to use PPE for personal care of pupils and when working up close. • In class, staff can use their own judgement as to when it is appropriate to use.	• PPE strongly encouraged for all staff working closely with pupils • Side by side working and PPE encourages when working 1:1.
Testing for staff	• To continue with twice weekly LFTs. • Increase frequency of testing if there are positive cases within class or bubble	• As per Government advice at the time – likely to continue at twice weekly	• To be increased for all staff – daily or alternate days at a minimum. • Parents actively encouraged to test
Shared resources	• In class resources can be shared • Resources shared beyond a single class should be wiped down with antiviral disinfectant	• Good hygiene precautions such as sanitising before/after to be encouraged.	• Quarantine period to be reinstated • Resources used in bubbles to avoid resources being shared across school. • Revert to individual packs of resources for children affected
Records of contacts	• Records of visitors to be maintained by the school office staff. These should include who the visitors are there to see. • Dedicated space for visitors to be provided	• Records of visitors to be maintained by the school office staff. These should include who the visitors are there to see. • Dedicated space for visitors to be provided	• No non-essential visitors in school • Educational settings may be asked to reintroduce maintaining records of contacts on a daily basis, noting that it may need to be retrieved for the previous 21 days. If required this must include recording all visitors to the setting and include: • Accurate details of pupils and staff contacts on a daily basis (including residential information, wraparound care, or transport where applicable). • Seating plans (where possible)

Events and parent attendance	• Limited events may take place with careful planning and reduced numbers of attendees. • Well ventilated spaces to be used • Outdoor spaces prioritised	• Full schedule of events and visitors as pre Covid.	• No events or visitors in school
Educational Visits	• Carefully risk assessed activities can take place • Third party Covid risk assessments sought • School staff must include references to Covid measures in their risk assessments	• Normal risk assessment routines • Full schedule of educational visits may continue	• No visits outside of school
Remote Learning	• Remote Learning to be in place for any children asked to isolate • Children testing positive but are asymptomatic should be provided with Remote Education • Staff to prepare resources as needed	• Remote Learning not needed	• Remote Learning to be prepared by staff alongside in-school planning due to larger numbers of children being asked to isolate
School Meals	• Provided in school in 2 halls	• Provided in school in 2 halls	• Some meals may need to be delivered • Voucher schemes to be considered for FSM