Measures in School and Contingency Planning   2021 - 22

October update :   Rising cases in school mean that we are currently working between yellow and red.

January 20222 update: Omicron cases rising across region and nationally – additional measures needed. Working between red and orange . Current provision highlighted in yellow.

April 2022 – school is now operating as per government guidelines in GREEN.

	Initial measures in Autumn 2021	Restrictions Lifted CURRENTLY OPERARING APRIL 2022	If more measures are required…
SUMMARY	Initial measures will be in place for the first few weeks of the Autumn Term 2021 and will be reviewed regularly. These measures will have some impact upon how the school operates but will have very little impact upon parents and the wider community.	If the initial measures prove successful, the case rates locally/nationally reduce and the DfE/Local authority guidance allows, the majority of measures will be removed.	In the event of a rise in cases within school, (10% of a particular group or 5 or more cases who have tested positive where mixing is likely to have happened eg class/sports team) These are very similar to those in place in school during the Summer Term 2021.
Group bubbles	• No school bubbles • Separation between Year Groups when inside	• No separation of children/staff needed	• Return to individual class bubbles where there has been an outbreak and the consideration of year group bubbles • Year group bubbles introduced December 2021 where possible with staffing
Social distancing	• All adults to maintain 2m distance between each other wherever possible • Minimal mixing of Year Groups • Additional staff rooms open to enable distancing during breaks • Children not required to socially distance • Adopt 'Respectful distance' as a mantra across the school.	• Social distancing not needed	• Consideration of social distancing measures at the beginning and end of day for parents, as well as for adults in school
Face coverings	• Not required for children • Not required outdoors for parents or staff • Visitors in school to wear face coverings	• No face coverings required but personal choice for any staff, parents or visitors.	• Face masks worn for staff in communal areas • Consideration of Face coverings to return for all adults, including parents at beginning and end of day and also all communal spaces

	• All adults have the choice to wear face coverings and are encouraged to consider more vulnerable staff/families • In areas where social distancing is not possible, staff are encouraged to wear face coverings		
Ventilation	• Classrooms and communal spaces will continue to adopt good ventilation. • Use of outdoor space is always preferred • If weather is very cold, intermittent ventilation of rooms will take place.	• Classrooms and communal spaces will continue to adopt good ventilation. • Co2 monitors will be used to measure air quality • Use of outdoor space is encouraged	• Classrooms and communal spaces will continue to adopt good ventilation. • Use of outdoor space is always preferred • If weather is very cold, intermittent ventilation of rooms will take place
Attendance	• Attendance is compulsory unless the staff member or pupil has tested positive or has Covid symptoms (or is otherwise unwell) • Children no longer need to isolate as close contacts unless they have Covid symptoms • Close contacts asked to get a PCR test. If negative, they can return to school. • In the case of staff, SLT will consider the possibility of the staff member working from home whilst awaiting a PCR result.	• Attendance is compulsory unless the staff member or pupil has tested positive or is otherwise too unwell to attend school	• Advice from by Public Health England, Local Authority/DFE followed which may include a return to Bubbles with possible Remote Learning in place for part/all of the school if future lockdowns take place.

Drop-off arrangements	• Children can arrive at school between 8:30a.m. and 8:50a.m. and come straight into school. Staff will be on duty from 8:30 a.m.
	• **Please note, the gates will be locked at 8:50a.m.**
	  • All children enter via Swansea Road and Avenue Road gates
	  • Only Year 3 parents to enter the side playground
		• Children can arrive at school between 8:30a.m. and 8:50a.m. and come straight into school. Staff will be on duty from 8:30a.m.
		• **Please note, the gates will be locked at 8:50a.m.**
		• No specific arrangements, parents may enter the site
			• Possible return to staggered start/finish times in place for the academic year 2020/21 with multiple entrances. These would be communicated to parents and carers as necessary.

Pick-up arrangements	• 3:15pm for all children and at same locations as drop off. • Parents encouraged to use the whole playground to wait. • Encouraged to leave promptly	• 3:15pm for all children and at same locations as drop off. • Parents encouraged to use the whole playground to wait. • Encouraged to leave promptly	• Possible return to staggered finishing times and pick up points as 20/21
School transport	• Face coverings will still be required.	Face coverings for staff are optional	• Face masks essential for adults and increased cleaning and sanitising in place.
Break and lunchtimes	• Year 5/6 and Year 3/4 have separate breaktimes and lunch times.	• Year 5/6 and Year 3/4 have separate break times and lunch times.	• Possible Return to last year arrangements • Isolation of any affected class

	• Each Year Group to eat in a separate hall		• Separate Playtimes/lunchtime for each year group and areas zoned
Collective worship/assemblies	• Hall to be used for assemblies in year groups only • No whole school assemblies - virtual • Classrooms used when not in hall, or timetabled in hall at alternative time. • Timetable to be implemented.	• Year group , Upper and lower school assemblies reinstated	• Online assemblies only
Washing hands/sanitiser	• regular hand washing and sanitising at frequent transition points in the day	• Encouraged at 'transition' points but particularly before and after food.	• Return to regular hand washing and sanitising at frequent transition points in the day.
Cleaning	• To continue additional cleaning in classrooms and touch points throughout school	• To continue additional cleaning in classrooms and touch points	• Return to greater frequency of cleaning in classrooms and communal areas. • Touch points such as switches, push pads and door handles regularly cleaned. • Shared resources cleaned
Communal spaces	• Encourage distancing between staff and pupils. • Face coverings for adults when appropriate. • Meetings between staff or adults will be in larger, well-ventilated rooms or virtually when the outcome can be achieved just as well this way • Staff meetings – optional teams	• No specific measures r.e. social distancing and face coverings – personal choice on behalf of the adult. • Meetings between staff or adults will be in larger, well-ventilated rooms.	• Return to limited numbers in communal spaces – rooms to be risk assessed for maximum numbers. • Virtual meetings and training • Face coverings for adults and social distancing adopted.
Toilets	• Y3 and Y4 continue to use one set of toilets each • Y5 & 6 - girls and boys reinstate	• No restrictions in place but encouragement of good hygiene practice.	• separate toilets for all affected groups
Cloakrooms	• Y3 as always separate cloakroom areas • Y4 – 2 classes outside classrooms • Y5 – one class using lower cloakrooms • Y6 sharing cloakroom but will supervision	• Return to original cloakroom use	• Separate cloakrooms being split as in previous year
Temperature checking	• Only to be used if a child presents as being unwell.	• Only to be used if a child presents as being unwell.	• Only to be used if a child presents as being unwell.
Uniform	• As normal – expectations shared with staff and parents. • Additional layers to be worn in winter months	• As normal – expectations shared with staff and parents. • Additional layers to be worn in winter months	• As normal – expectations shared with staff and parents. • Additional layers to be worn in winter months
Breakfast/After school Club	• Open to all pupils, for all needs.	• No restrictions in place	• After school club alerted to outbreaks
Events in school	• Events will either be outdoors or in a well ventilated space, such as the school hall when it is felt that the situation is improving – limited numbers of people attending at one time and encouraged to wear masks.	• No restrictions on events in school but outdoor and in hall events preferred. • Whole school events, such as church services, to return to normal.	• No public/parent events • Events will be recorded/filmed for parents and shared with relevant consent provided.

Visitors in school	• Visitors will still be minimised and will be encouraged to adopt the same measures as staff already in school. • Meetings will be encouraged in larger rooms and/or virtual, where appropriate.	• All visitors allowed back in school • Meetings to be held in school but continue to be held in well ventilated rooms. However virtual meetings may be used for convenience	• No visitors in school, unless essential. • Contractors encouraged after school hours.
Curriculum	• As normal – no restrictions on music, computing or P.E. • School hall to return to normal use • PE kit to be worn all day	• As normal • PE kit to continue to be worn all day.	• No singing outside of class group or in music lessons unless outdoor for affected classes - no year group choir for affected year group/s •
P.E.	• Lessons can return to normal – either indoor or outdoor.. • Children can continue to come in wearing P.E. kits on their dedicated day.	• Lessons can return to normal – either indoor or outdoor. • Children can continue to come in wearing P.E. kits on their dedicated day. •	• Outdoor lessons predominately and in bubbles only. • Hall can be used but must be well ventilated.
Staff room	• Additional staffroom arrangements will continue to be provided (2 staff rooms per break) • Staff encouraged to socially distance	• Staff room to be used as normal	• Staff to stay in year group bubbles & allocated spaces
PPE in school	• Staff to be encouraged to use PPE for personal care of pupils • In class, staff can use their own judgement as to when it is appropriate to use. • PPE to be used if part of normal day-to-day practice	• Staff to be encouraged to use PPE for personal care of pupils and when working up close. • In class, staff can use their own judgement as to when it is appropriate to use.	• PPE strongly encouraged for all staff working closely with pupils • Side by side working and PPE encourages when working 1:1.
Testing for staff	• To continue with twice weekly LFTs. • Increase frequency of testing if there are positive cases within class or bubble	No longer exists.	• To be increased for all staff – daily or alternate days at a minimum. • Parents actively encouraged to test
Shared resources	• In class resources can be shared • Resources shared beyond a single class should be wiped down with antiviral disinfectant	• Good hygiene precautions such as sanitising before/after to be encouraged.	• Quarantine period to be reinstated • Resources used in bubbles to avoid resources being shared across school. • Revert to individual packs of resources for children affected
Records of contacts	• Records of visitors to be maintained by the school office staff. These should include who the visitors are there to see. • Dedicated space for visitors to be provided • Any visitors in school must declare a negative LFT before attending the building • Visitors must wear face masks in school	• Records of visitors to be maintained by the school office staff. These should include who the visitors are there to see. • Dedicated space for visitors to be provided	• No non-essential visitors in school • Educational settings may be asked to reintroduce maintaining records of contacts on a daily basis, noting that it may need to be retrieved for the previous 21 days. If required this must include recording all visitors to the setting and include:

			• Accurate details of pupils and staff contacts on a daily basis (including residential information, wraparound care, or transport where applicable). • Seating plans (where possible)
Events and parent attendance	• Limited events may take place with careful planning and reduced numbers of attendees. • Well ventilated spaces to be used for any essential parents in school • Outdoor spaces prioritised	• Full schedule of events and visitors as pre Covid.	• No events • No visitors in school
Educational Visits	• Carefully risk assessed activities can take place • Third party Covid risk assessments sought • School staff must include references to Covid measures in their risk assessments	• Normal risk assessment routines • Full schedule of educational visits may continue	• No visits outside of school
Remote Learning	• Remote Learning to be in place for any children asked to isolate • Children testing positive but are asymptomatic should be provided with Remote Education • Staff to prepare resources as needed	• Remote Learning needed for any child absence from school. Where the child is well.	• Remote Learning to be prepared by staff alongside in-school planning due to larger numbers of children being asked to isolate This is in place on a 2 week review cycle due to predicted peak by February
School Meals	• Provided in school in 2 halls	FSM will be offered if the child qualifies.	• Some meals may need to be delivered • Voucher schemes to be considered for FSM